

# **HOLMER GREEN VILLAGE PRODUCE ASSOCIATION**

## **Constitution – November 2016**

1. The organisation shall be known as the “ Holmer Green Village Produce Association”. Any change to the organisation name or constitution details must be agreed at an AGM, or EGM
2. The objective of the Association is to contribute to the fabric of village life in and around Holmer Green through the medium of horticulture.
3. This objective will be achieved through the encouragement of all branches of horticulture, supported by lectures, demonstrations, visits, shows and social events throughout the year.
4. The Association where possible will make purchases of horticultural related goods, to sell to members at reduced prices. It will also endeavour to arrange discounts for members with local tradesmen and wholesalers.
5. The annual membership subscription, due and commencing on the 1<sup>st</sup> of January each year, shall be agreed annually at the AGM.
6. This subscription shall entitle all members of the family household to participate in the Association’s activities and the two senior members of the household shall be entitled to vote in person at Extraordinary or Annual General Meetings.
7. All residents within three miles of the village centre are eligible for membership and the membership shall be agreed at the AGM. Residents outside the three-mile radius will be accepted at the discretion of the Committee.
8. The officers shall consist of a Chairman, Treasurer and Secretary. Other committee members will be elected as required to run the Association.
9. The Committee shall consist of at least seven members, three of which are the officers listed in section eight above. A quorum shall be five Committee members of which at least two are officers listed in section eight above.
10. All officers and the Committee shall be elected at the AGM. Nominations are to be sent to the secretary prior to the AGM, or presented to the Secretary at the AGM.
11. The Committee shall have powers to co-opt members to fill casual vacancies.
12. The Association shall have a President who is elected every five years. There will be no bar to a President standing for re-election. The President will be entitled to attend meetings of the Committee but will not have a vote at committee meetings unless he or she has also been co-opted by the Committee.
13. The Annual General Meeting shall be held in November each year.
14. The Financial year shall end on the 30th of September each year. The accounts will be independently reviewed each year and presented at the AGM for members’ approval.
15. An Extraordinary General Meeting may be called by the Secretary at the request of not less than eight members. All members are to be given fourteen days clear notice. Such notice shall be deemed to have been given by posting a notice at the Trading Store and on the Holmer Green public notice board.
16. A member of the Committee failing to attend three or more consecutive committee meetings without apology for other than unavoidable causes shall be deemed to have resigned from the Committee.
17. These rules may not be altered except by an AGM or Extraordinary General Meeting and after fourteen days notice of a proposed amendment has been given by the Secretary as approved under rule thirteen.
18. Any profits from trading or other sources shall be held in the Association for the benefit of members and to improve the Association’s facilities as considered appropriate by the Committee.
19. Termination of the Association. The Association can only be wound up with the agreement of the membership. A proposal to this effect has to be notified and supported by a proposer and a seconder twenty-eight days before an AGM or EGM. Votes may be sent in by post and must be received by the Secretary three days before the meeting. A majority of 51% of the members voting is required to carry the motion. Having determined that the Association is to be wound up at an AGM or EGM then attending members will be asked for their views as to how the assets should be disposed of. They shall also elect a termination committee to oversee the disposal of assets after payment of all closure expenses. This committee should ideally be the sitting committee and its structure should be consistent with the definitions detailed in sections 8/9 above.